



13th August 2015

Dear Parent & Student

Please find enclosed the results from the Summer2015 External Examination Series. The information includes results in individual modules, shown as marks and grades (small case letters). Full course marks and grades are shown as capitals letters.

Firstly: Congratulations! Though if the results aren't as good as you were expecting please speak with Mrs Willis, Mrs Hall, Miss Sinclair Willis or your subject teacher about what you should do now.

The table below gives details of the post-results services available to candidates. Please note that it is the responsibility of the student to arrange for remarks, other results enquiries and the return of original examination scripts. You cannot, as an individual, appeal the mark or grade of a coursework component.

The deadlines are non-negotiable.

SERVICE	DESCRIPTION / COMMENT	DEADLINE	Form
Priority review of marking AS/A2 only AQA: £46.20 EDEXCEL: £41.20 OCR: £52.50 WJEC: £42.00	Only for candidates awaiting a university place. <i>Speak to Mrs Willis, Mrs Hall or Miss Sinclair Willis before applying</i> NOTE re-marks can result in marks/grades going down as well as up.	Friday 14 th August 2015 preferred Friday 21st August 2015 absolute It is STRONGLY recommended not to delay beyond the 14 th August if you are going to ask for a review	E12ER (marked as priority)
Clerical check: fees per module: AS/A2 Modules: AQA: £14.80 EDEXCEL: £10.30 OCR: £15.20 WJEC: £10.00	Checking to ensure that mistakes such as adding up of marks have not been made. NOTE checks can result in marks/grades going down as well as up.	Friday 18 th September 2015 Must be received by the Exams Office by Thursday 17 th September 2015	E12ER (marked as clerical)
Review of marking: fees per module: AS/A2 Modules AQA: £38.85 EDEXCEL: £36.00 OCR: £42.50 WJEC: £35.00	Requests for re-mark of an exam script. NOTE re-marks can result in marks/grades going down as well as up.	Friday 18 th September 2015 Must be received by the Exams Office by Thursday 17 th September 2015	E12ER
Access to a photocopy script AS/A2 only AQA: £12.85 EDEXCEL: £10.30 OCR: £10.60 WJEC: £12.00	Candidates can request a photocopy to see if it is worthwhile applying for a remark. DO NOT USE IF A UNIVERSITY PLACE IS PENDING <i>Returned to school by 10th September</i>	Friday 21st August 2015 Must be received by the Exams Office by Thursday 20th August 2015	E12AS (marked as priority)
Return of original exam scripts: fee per script: AS/A2 Modules AQA: £10.10 EDEXCEL: £7.75 OCR: £10.20 WJEC: £12.00	Candidates can request the return of original scripts, BUT remarks are not then possible. YOU MAY NOT RECEIVE AN ORIGINAL PAPER UNTIL 13th NOVEMBER 2015	Friday 2nd October 2015 Must be received by the Exams Office by Wednesday 30 th September 2015	E12AS

Please collect the appropriate form from the Examinations Office or the Examination section of the school website. The Examination Boards will charge a fee that must be paid **BEFORE** any request is submitted. Where re-marks result in a change of grade (higher or lower), the fee will be returned. The school does not charge any processing fee.

Yours faithfully

K.Stott, Executive Officer: Exams, Assessment & Curriculum