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Headteacher: Janet Sheriff

16 December 2009

Dear Parents/Carers,

I am pleased to be able to tell you that your son/daughter is ready to take their Grade ____ music examination in _____ (as recommended by their peripatetic tutor) and we would like to enter him/her for it. These are QCA - recognised qualifications and as such are valuable assets to your child!

It has become an established practice over the last few years for school to enter pupils for such examinations (which are usually held at the Yorkshire College of Music and Drama, Headingley, normally during school hours). All that we ask is for their examination entry fee to be paid where possible, as this is not really considered to be a 'normal' school exam.

Your child's exam fee on this occasion is £_____ and cheques should be made payable to 'Prince Henry's Grammar School' and handed to Mrs. Greenwood/the Finance Office as soon as possible with the slip below. If you would like your child to be entered for the exam but have a genuine problem finding funds for it, please do not hesitate to contact me at your convenience.

Please complete the reply slip below, indicating whether or not you consent to your child being entered for the exam and how much you are paying for their entry. I am sure they will achieve real success! Please note that it is important that replies are received as soon as possible, as entries have to be made quickly.

Please note: it is possible that students may have to pay towards the fee for an accompanist if one cannot be easily organized or if the child's peripatetic tutor cannot play on that day.

Yours sincerely,

Mrs. L. Greenwood
(Head of Music).

I, _____, parent/carer of _____, form _____, do/do not* consent to them being entered for their music examination.

I enclose £_____ as payment for their entry.

Signed: _____