



10th July 2020

Dear Parent/ Carer and Year 11 Student,

Information about GCSE results distribution/ return of school property

I am writing to inform you of changes to the way we will be distributing results this summer. Ordinarily students would come to school and collect their results throughout the morning of results' day. Unfortunately, because of the current restrictions around social distancing we feel it would not be appropriate to distribute results in this way.

Therefore, we have taken the decision to email results to all students' **school email addresses** from 8am on the appropriate day – GCSE, Thursday 20th August.

For students who are expecting outcomes this summer we have today sent a copy of this letter to your student email address. Please can I ask you to **now** check that you can access that email address. This can be done in a number of ways:

- Via the Outlook website - students simply sign in with their school email address and password.
- Via the Firefly website on a PC.
- Via one of the mail App functions on their iPad.

If you are unable to access your email address or have not received the test email, then please contact IT services in school as soon as possible.

Although social distancing restrictions are in place for the distribution of results we do still intend to offer both pastoral and academic support to all students who require it. This will take the format of pre-booked face to face appointments in school with selected staff, online video calls or telephone conversations. The exact workings of this are still being clarified. We will send further details out in the week beginning 17th August, prior to the results day, with clear information about what support can be accessed and how, should it be required. By that point we also hope to have further information regarding other aspects of results days and the possibility of taking exams in the autumn term if desired.

Whilst we are disappointed that students will not get a final collective moment on results day, we hope you understand the reasons why we have taken this decision.

Finally, if your son/ daughter has school property in their possession (eg: Language textbooks) we would be grateful if you could return this to school asap. As you will appreciate the cost of this equipment can run into thousands of pounds and if not returned subsequent year groups can be disadvantaged by not having access to these resources. We ask you to please drop any such items (clearly labelled as to who they are from) into the school reception next week between 2:30pm and 4:00pm only Monday to Thursday or from Monday 20th July until Friday 7th August between 8:30am and 3:30pm.

Yours faithfully,

Stephen Clarkson – Assistant Headteacher