Farnley Lane, Otley, West Yorkshire LS21 2BB

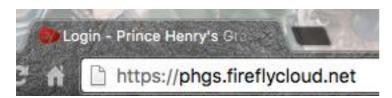
T: 01943 463524 F: 01943 850978 E: info@princehenrys.leeds.sch.uk W: www.princehenrys.co.uk

N: www.princehenrys.co.uk Headteacher: Janet Sheriff

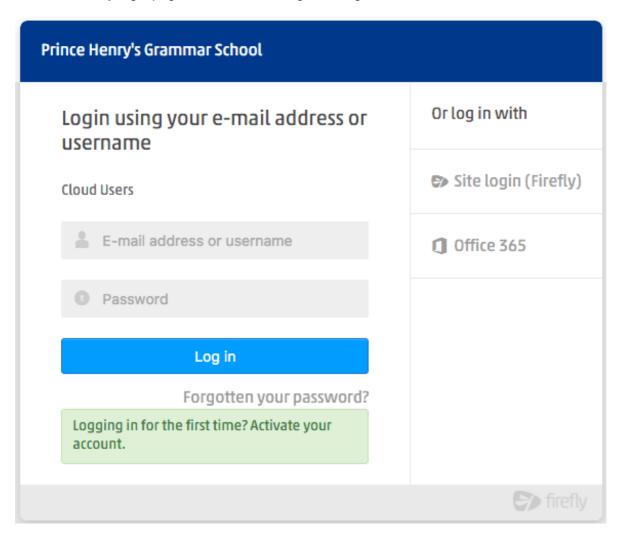
Logging on to Firefly for the first time.

Here's everything you need to know about logging onto Firefly for the first time. You will need:

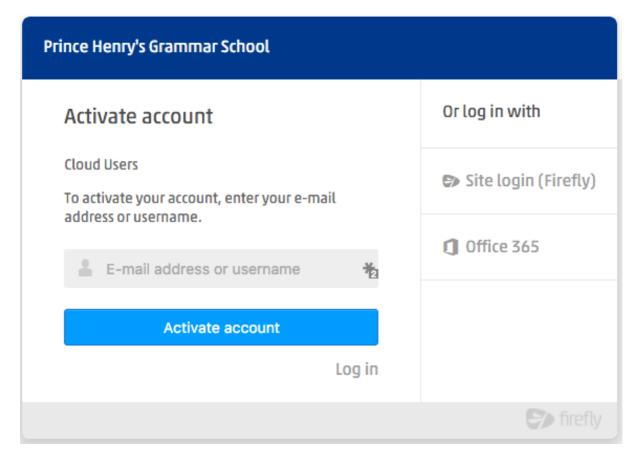
- The address (URL) of your Firefly site https://phgs.fireflycloud.net
- · Access to your email inbox
- To be using a modern web browser. E.g. Internet Explorer 11, Chrome, Safari or Firefox
- 1. Type the address for your school's Firefly into the address bar in your browser. (There's no need to use 'www')



2. On the Firefly login page, select the message in the green box.



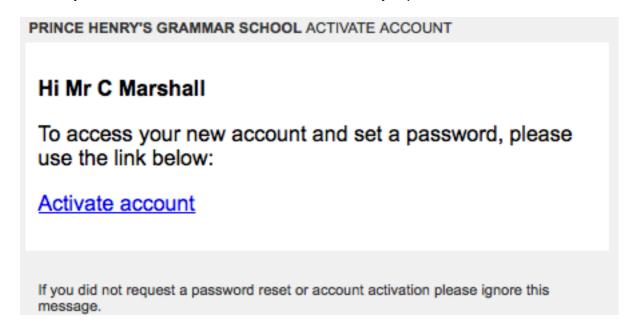
3. Enter your email address. If your e-mail address is not recognised please contact info@princehenrys.co.uk



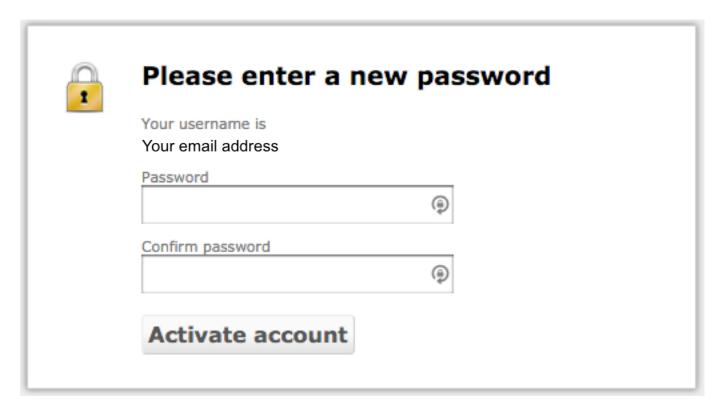
Check your mailbox!

An e-mail with an activation link has been sent to your registered address.

4. Go to your inbox. You will have a new email about Firefly. Open the email and select 'Activate account'.

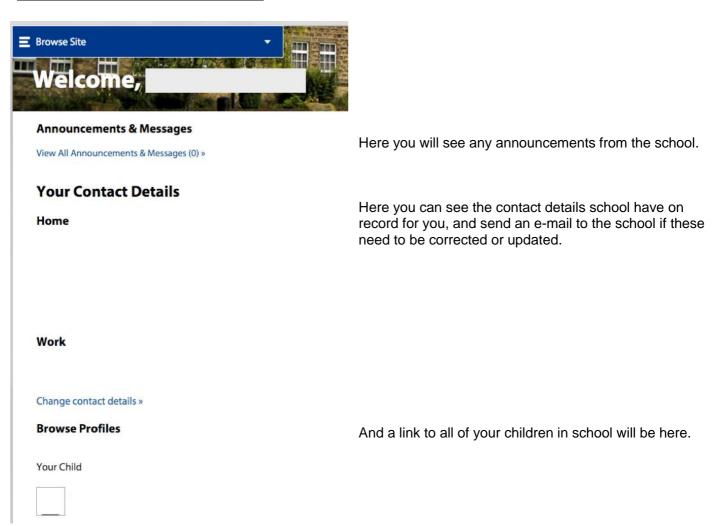


5. Type in a password of your choice (you can always reset your password if you forget it).



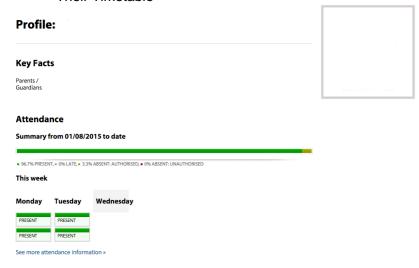
6. That's it - you should now be logged on! If, for any reason you are unable to log on, please contact info@princehenrys.co.uk and someone will get back to you as soon as possible.

Information you can access



If you click on your child's name it will take you to their profile where you can see the following information;

- Attendance
 - Summary of this year
 - o This week
- Progress Reports
- Outstanding Home Learning Tasks
- Their Timetable

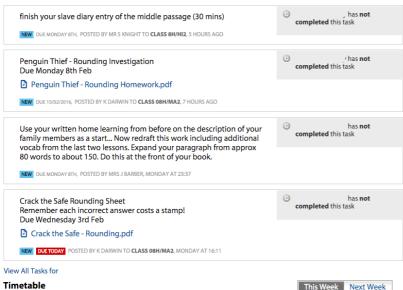


Reports

This Academic Year

See More Reports »

Outstanding tasks others have set



Timetable This Week Next W					
	Monday	Tuesday	* Wednesday	Thursday	Friday
8:50 - 9:50	Geography	Science	Geography	Science	English
	Mrs S Gibson	Dr V Koritsas	Mrs S Gibson	Dr V Koritsas	Miss R Buller
9:50 - 10:50	German	Physical	History	Spanish	Art
	Mrs J Barber	Education	Mr S Knight	Mr B Konopinski	Mrs R Middleton
11:10 - 12:10	Science	English	Maths	Physical	Science
	Dr V Koritsas	Miss R Buller	Miss C Jones	Education	Dr V Koritsas
12:10 - 13:10	English	Religious Studies	Technology	Music	English
	Miss R Buller	Ms L Walsh	Mrs D Smith	Mrs L Greenwood	Miss R Buller
13:10 - 14:00					
14:00 - 15:00	Maths	ICT	English	Art	Geography
	Miss C Jones	Mr C Fox	Miss R Buller	Mrs R Middleton	Mrs S Gibson