



Farnley Lane, Otley, West Yorkshire LS21 2BB

T: 01943 463524 F: 01943 850978 E: info@princehenrys.leeds.sch.uk W: www.princehenrys.co.uk

Headteacher: Janet Sheriff

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Dear Parent/Carer

Parent/Carer Access to Firefly

I am writing to inform you that you can now set up your own access to our learning platform, Firefly. Access will allow you to view your child's attendance details, progress reports, home learning tasks, timetable and will also allow you to inform us of any change in contact details.

We have prepared guidance about how to do this and have placed it on the school website. You can find this guidance in *School Information – Parent Zone – eLearning and online safety*. In order to set up your own personal access you will need to ensure that you have access to the email address that you have made available to Prince Henry's. If you have not provided an email address and would like to set up access to Firefly please contact Emma Treweek who will update this information on our school system. Emma can be contacted at info@princehenrys.co.uk or on 01943 463524 ext. 222. You will need to be using a modern web browser or you may not get the full functionality of the website. E.g. Internet Explorer 11, Chrome, Safari or Firefox.

If you have more than one child at school all their information will be linked through the one login once you have set up access.

Hopefully access to the Parent/Carer Firefly Portal will assist you in keeping track of your child's home learning and will also mean that you can easily locate other useful information on a day to day basis.

Yours faithfully

Mr C. Rowbottom
Deputy Headteacher Learning Infrastructure