



27th March 2020

Dear Parent/Carer

School based provision – Easter period

As you are aware, school is closed to all students, except children of key workers and our most vulnerable students. According to our records, your son or daughter falls into one of these two categories and you have requested a place for them at the school-based provision.

I am writing to let you know that our school-based provision will be available for your son or daughter to attend during the Easter holiday. This means weekdays (normal school hours), from Monday 6th April until Friday 17th April (including Friday 10th April and Monday 13th April). It is likely that the provision will be located at Ashfield Primary School from Monday 6th April and continue at this location after the Easter holiday. This will be confirmed early next week. Children in school will be supervised by Prince Henry's teachers (whether at Prince Henry's or Ashfield Primary School) and supported to complete the remote learning activities set by their teachers.

In order to plan appropriate staffing levels, please would you let me know whether you intend to send your son or daughter into school during the Easter holiday period, or not. It is important that you inform us either way, so I am requesting a response from everyone.

Please complete and return the attached form (even if you do not require a place) as soon as possible, and by Monday 30th March, 12 noon, at the latest.

Before completing the form, please remember that the government has said:

“Every child who can be safely cared for at home should be.”

Please continue to regularly check the dedicated 'School Closure' section on the home page of our website for the latest information and updates.

Thank you for your continued patience and understanding as we try to respond to the many repercussions of the COVID-19 emergency.

Yours faithfully

Ms Janet Sheriff
Executive Headteacher