



6<sup>th</sup> May 2020

Prince Henry's Grammar School  
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Dear Parent/Carer

### **School Based Provision – Monday 11<sup>th</sup> May onwards**

As you are aware, during the last four weeks we have been operating our school based provision from Ashfield Primary School. The provision has worked well but we thought, as some students have now been attending for an extended period, this was a good point to update you and also make a few minor adjustments that will make each day run more smoothly.

Some students have been attending the provision for a considerable period now including the Easter break. Understandably they are finding the provision, and the social distancing aspect particularly, a little monotonous at times and are struggling to settle towards the end of the day when the activities are a little less structured.

In view of this we would like to recommend that:

- If it is possible for you to work with us providing a balance between staying at home and attending the provision then this would give some of the students a much needed break and would be greatly appreciated.
- Half-days, where a shift or work commitment allows, would be extremely helpful in managing student numbers. Unfortunately we would not be able to provide a school bus service if your child was to leave or arrive part-way through the day.
- Students bring an activity that allows them to observe social distancing and that they can do quietly beyond the distance learning that the school is providing.
- Although the provision will remain open for student that require a 3:00pm finish time, the end of the day will now be brought forward to 2:30pm

We have tried to maintain a moderated approach to discipline in recognition that the provision is not school and that many of the students would, ideally, rather not be there. The students have been fantastic generally and this approach has been entirely appropriate up to this point.

In the last week the prolonged period that students have been required to attend the provision has contributed to some more challenging behaviour and a slightly less disciplined approach to social distancing. In view of this we have felt it necessary to create an area where students displaying undesirable behaviours will be separated from other students to work for a period. This is not something that we want to enforce but we feel that we must ensure that the environment is pleasant and safe for the many staff who are attending the provision and also all students.

Although this is not currently necessary we will need to discuss attendance hours at the provision if students are unable to conform to our measures and are disrupting the small, but significant, hub community that we currently have there.

More generally could I remind you how important it is that we know how many students are attending each day and that this is an essential provision for students that cannot be at home with you. Please ensure that you make contact with our school office either on the phone 01943 463524 or (preferably

through email) [info@princehenrys.co.uk](mailto:info@princehenrys.co.uk) to inform us of attendance and also any changes. Moving forward, from Monday 11th May we will allow your child to leave at 2.30pm **unless you inform us** otherwise before then.

Finally could I direct you to the communication sent by Ms Sheriff on the 1<sup>st</sup> April which highlights the procedural and organisational measures we have put in place to keep everyone accessing the Ashfield provision safe.

I hope you are safe and well through this prolonged period of challenge.

Yours faithfully

A handwritten signature in black ink, appearing to read 'C Rowbottom', is positioned below the text 'Yours faithfully'.

Mr C Rowbottom  
Associate Headteacher