



20th May 2020

Dear Parent/ Carers and Students of year 11/ 13,

Information regarding BTEC qualifications

As you will be aware schools are currently considering data relating to GCSE and A-Level qualifications. Further information has now been made available regarding BTEC awards. This letter is relevant to students concluding BTEC qualifications this summer and outlines the approach being taken to awarding BTEC grades.

- All units that students have completed will be assessed by their teachers and standardised internally as they would usually be. These grades will be submitted to the exam board.
- For all units that were due to be completed in the time since lockdown commenced students will be awarded a 'most likely' grade, which takes into account the work they have been completing for their subject teachers whilst school has been closed, previous work they have completed over the course of their programme (including non-assessed learning activities), and results of any mock assessments. This 'most likely' grade will be submitted to the exam board.
- Examined units – these will be calculated by Pearson based on the internal assessment data provided by school and national data provided by other institutions completing the course.

Results are expected to be available to students on the pre-published summer results days in August. If this changes we will alert students affected.

I would like to remind you of a few points from the guidance around results we have received:

- Staff will provide 'predicted grades or unit marks' using the information outlined, but the final 'calculated grade' awarded will be decided by the relevant exam board.
- Students in Y11 and Y13 are not required to complete any additional work.
- Students (and by extension parents/ carers) should NOT ask teachers or anyone else at the school to inform them of the grade they will be sending to the exam boards. This is in part because standardisation processes involving a national dataset may mean grades submitted are adjusted prior to them being released. All our staff have been instructed to NOT respond to any such requests.

Our staff will take time, using the guidance available, to carefully consider the most appropriate predicted grades for our students. Our clear aim is to ensure that students are not disadvantaged in their progress to sixth form, college, university, apprenticeships, training or work because of these unprecedented conditions.

Wishing you all the best over the coming weeks.

Yours faithfully,

Stephen Clarkson – Assistant Headteacher