Don't forget to attach
your receipt!

Prince Henry's Grammar School
COLLABORATIVE LEARNING TRUST

16 - 19 BURSARY REIMBURSMENT CLAIM

Please attach your receipts - reimbursements cannot be given without them

Name of claimant:					
Item description:					
Total Amount:		**Office Use**	VAT	Net (Std)	Net Non-VAT
Bank Details if changed:	Account Name:		Account No:		Sort Code:

I confirm that this claim relates to items purchased for my own use to enable me to remain in learning in accordance with the terms of the 16 - 19 Bursary Fund policy.

Signed: _____   Date: _____

Office Use	**SAGE coding: 76001 PHG BUR**		
	Processed by:	Date:	Date of faster payment:

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