



23rd September 2025

Dear Parent/ Carer,

Non-Examined Assessment information for KS4.

Some subjects in KS4 use Non-Examined Assessment (NEA) - the assessment method that replaces traditional coursework - as part of their course. In these subjects this work counts towards final outcomes. I am writing to give you further information about NEAs in several of the current KS4 courses. The regulations for NEAs are stringent. Students are not permitted to have the same level of feedback and support as has historically been the case, so it is vital that they recognise their level of responsibility for achieving the desired grade.

The general procedures for delivering NEAs are as follows:

- Information regarding possible feedback opportunities is given to students by subject staff.
- Clear deadlines for submission of drafts (if applicable) and final versions are given to students by subject staff.
- Students who do not meet deadlines will be sanctioned in line with PD.
- The numerical mark for the piece of NEA will be shared with students following the internal moderation which ensures that all staff are marking to the same standard. This will take place after the NEA deadline and before students begin their study leave.
- There is the opportunity to request a review of the moderation procedure prior to the mark being submitted to the exam board (information regarding this procedure is sent out with the exams information booklet that is distributed in February of year 11).
- External moderators then verify the standard set by the school's internal moderation to establish the final result.

As feedback opportunities are limited, it is essential that work is completed to the best of the student's ability. Students will be required to sign a form to state that the work is their own. Exam boards now have sophisticated software which can pick up plagiarized material from both previous pieces of student work and published material. Students are also provided guidance regarding the use of AI in preparation for assessment work.

On the next page you will find a list of subjects that have NEA requirements in KS4, when these are likely to take place and the intended submission deadlines. Should you have any questions about the specific NEA please contact individual subjects.

Further information regarding exams and NEAs can be viewed on the school website.

Yours faithfully

Mr Wharton
Assistant Headteacher

Information on NEAs in subjects studied in KS4.

Accurate at Autumn 2025

Subject	When	Overall deadline	Other Notes
Art	Component 1: September of Year 10 – December of Year 11. Component 2: January – May of Year 11.	Component 1: December (Year 11) Component 2: May (Year 11)	All work internally marked by staff with a select sample moderated by the exam board.
Creative iMedia	R094 Spring Term Year 10 R097 Autumn/Spring Term Year 11	R094 by end of March in Year 10 R097 by end of March in Year 11	All work internally marked with a select sample moderated by the exam board
Design and Technology (including Textiles)	June of Year 10 until February of Year 11.	By end of March in Year 11.	
Drama	Term 3 of Year 10 until approximately 5 th December.	By the end of first term (December) in Year 11.	All work internally marked with a select sample moderated by the exam board.
	Start of January to end of March of Year 11.	By the start of April in Year 11.	The examiner will attend in March of year 11 to examine practical and written work.
Food Preparation and Nutrition	September until March of Year 11.	By end of second term (end of March) in Year 11.	Practical exam date will be 3 rd or 4 th March, students to cook 3 dishes
Health and Social Care	Spring term in Year 10	By end of second term (end of March) in Year 10.	
	December until March of Year 11.	By end of second term (end of March) in Year 11.	
Hospitality and Catering	Throughout Year 10 until April	By end of April Year 10	Practical exam date will be 10 th , 11 th , 16 th or 20 th March, students to cook 3 dishes
Media Studies	March - July of Year 10	End of the Summer Term Year 10	Students respond to a brief set by the exam board (released annually).
Music	Summer of Year 10 until March of Year 11.	By end of second term (end of March) in Year 11.	Music performance week is first week in March.
PE	Summer of Year 10 until January of Year 11.	By February half term in Year 11.	An external moderator will remotely review performance around March of year 11.
Sports Studies	Component 1 Spring Term Year 10 Component 2 Autumn Term Year 11	Component 1 March Year 10 Component 2 Dec Year 11	Internally marked with sample externally moderated

** This is a guide. Whilst staff endeavor to keep to the planned dates they may occasionally, for a variety of reasons, have to change these throughout the two-year course. If you are in doubt you should seek confirmation from the subject staff.*