



February 2021

PLEASE NOTE: THIS LETTER IS ONLY FOR PARENTS AND CARERS OF STUDENTS WHO HAVE A PLACE ON THE IN SCHOOL PROVISION, CONFIRMED BY SCHOOL.

Dear Parent/ Carer,

Vulnerable Students and Children of Critical Workers Provision

I write to confirm that your son/ daughter has been allocated a place at the Critical Workers/ Vulnerable Students provision in school during the current national lockdown. We will be expecting your child in school on the days you have previously indicated they may need the provision. **If your child does not need the place on that day, please contact school reception to inform us of this.** If your child is absent on a day that we believe your child should be in school, and we have not heard from you, someone will contact home.

Students are based in classrooms around school, maintaining their year group bubbles, as follows:

Year 7 French mini school	HU2
Year 7 Spanish mini school	HU3
Year 8	LC8
Year 9	LC7
Year 10	IT1
Year 11	IT3

On arrival (from 8:15am) students should go straight to their room. Students must arrive at school in time to log on (via Microsoft Teams) to registration or assembly with their Personal Tutor or Progress Leader at 8.30am prompt. Please also remind your son or daughter that they should use the external door nearest to their teaching base to enter the building each morning.

Classrooms will be overseen by a teacher and students will follow their usual timetable accessing their remote lessons using their iPad.

When your child is offered a place on the In School provision, you will receive an email regarding testing in school. Please make sure that you complete the form on the link in that email, giving or denying consent for your child(ren) to be tested.

Expectations of students attending the provision:

- Students will be required to wear school uniform and bring all the usual books and equipment for lessons, including their iPad and school planner (and indoor PE kit on the days that PE is on their timetable)
- we recommend that students wear additional layers of clothing to keep themselves warm in the classroom and around school. In line with health and safety guidelines, most windows are left open during lesson time to increase ventilation. This, combined with the current cold weather, means that students will quickly become cold without additional layers of clothing. A t-shirt or long-sleeved top worn underneath a school shirt makes a significant difference.
- Students should also bring a reading book

- Students will be required to follow PD expectations, including the normal rules for the use of mobile phones in school.
- Students should make sure that their iPad is fully charged. They should also bring their iPad charger as it may be necessary to top up the charge throughout the day.
- It is important that students bring personal headphones because the live sessions with their teachers will use audio.
- Students should bring their lunch card or a packed lunch. The school canteen will be open at break and lunchtime (with a reduced offer).
- Students should remember to bring a reusable face covering
- Students will be required to follow the existing safety measures, which includes social distancing from adults, using hand sanitizer regularly and wearing a face covering on corridors and communal areas where social distancing cannot be maintained.
- Students should avoid touching one another and keep a distance from their peers as much as possible.
- Students will only use limited parts of the building. In these areas we have provided sanitizing equipment for students and staff. These areas will also be prioritised by our team of cleaners each evening.

School buses

- If your child is travelling on the school bus, please remind them to sit in their Year Group Bubbles during the journey and to maintain social distancing whenever possible.
- There are a reduced number of buses operating during this period, so please check which route is most appropriate for your child(ren) [here](#).

Reducing the risk of infection at home:

We ask that you take the following actions at home to reduce the risk of bringing the virus into school:

- If you become unwell with COVID-19 symptoms, you must **immediately** contact school and arrange for collection of your child.
- Lockdown restrictions, including social distancing **must** be enforced whilst your child is not in school
- Follow government guidance regarding hand washing and respiratory hygiene. This includes washing hands thoroughly before leaving home, before eating, when they get home from school and after using the toilet.

If you, your child or any member of your household is displaying Coronavirus symptoms then your child must **NOT** attend school, and you should follow government guidance about self-isolation and test and trace. Your child must not come into school whilst any member of your household is waiting to have a COVID-19 test, or is awaiting the result of a test, or if your child has been told to self-isolate. In such circumstances, please follow the government's test and trace guidelines - [NHS Test and Trace: how it works - GOV.UK \(www.gov.uk\)](#).

Please let us know as soon as possible (info@princehenrys.co.uk) if your child tests positive for Coronavirus.

Thank you for your co-operation and support in this matter. I wish you and your family the best over the coming weeks.

Yours faithfully,



Ms Janet Sheriff
Executive Headteacher