

“Let’s eat Grandma!”



“Let’s eat, Grandma!”

PUNCTUATION

SAVES LIVES.

Revision: Punctuation

For further practise, click through to Grammar Monster website.

<http://www.grammar-monster.com/index.html>

Full Stop



Full stops go at the end of a sentence.

E.g. I love school.

"Panda. Large black-and-white bearlike mammal.

Native to China. Eats , shoots and leaves."



"Panda. Large black-and-white bearlike mammal.

Native to China. Eats shoots and leaves."



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Comma ,

- ▶ Separate items in a list:

After school I bought an apple, some crisps, a chocolate bar and a drink.

- ▶ To mark off a name or description:

My English teacher, Mrs O'Shea, is a marvellous, marvellous woman.

- ▶ Separate main clauses from main part of a sentence:

I was pleased it was Friday, even though I still have school, because it's nearer the weekend.

- ▶ To introduce direct speech and after speech when you then say who is speaking:

-Alex said, 'I hate getting up in the morning!'

- 'This laptop always breaks,' said Oliver.



APOSTROPHES: 2 USES, 3 RULES!

Mine! Yours!

Ours! Theirs!

1. Indicate **POSSESSION**: We go to Prince Henry's Grammar School.

**it's
can't
don't**

2. Indicate **MISSING LETTERS**: It's simple really.
3. **Never use for plurals**: There are two types of apostrophes.

Apostrophe

,

There are TWO uses of apostrophes:

- ▶ The Grabber (possessive)
- ▶ The Ghost (contraction/omission)

The Grabber



► Possession.

E.G. Mina's hair looked good today.

The hair **BELONGS** to Mina, so it needs an apostrophe.

- The Year 11s class mock results were pleasing.
- The Year 11's class mock results were pleasing.**

The mock results **BELONG** to the Year 11 class so it needs an apostrophe.

The Ghost



- ▶ **Omission/contraction (missing letters).**



E.G. I should've done my homework last night.

- ✓ Should've is the informal way of saying 'should have', so the GHOST apostrophe shows where the letters have been taken out.

X We do NOT use apostrophes to make things plural!

Contraction Apostrophes



**USE AN APOSTROPHE WHEN
CONTRACTING WORDS!!**



Speech Marks

“ ”

- ▶ Words which are spoken go *inside* the speech marks.
- ▶ Any punctuation goes *inside* the speech marks (like a speech bubble!). Same goes for quotes. E.g.



“I revised English for a whole hour last night,” said Calum.

Matthew boasted, “That’s nothing! I did two and a half hours.”

ELLIPSIS...

THE GAP IS YOURS TO FILL

■ ■ ■

These go at the end of a sentence to create tension and suspense.
(Good to use in powerful writing!)

E.g. The door opened...

A woman: without her,
man is nothing.



A woman, without her
man, is nothing.



PUNCTUATION IS POWERFUL!!

Colon

:

1. Introduce a list

For English I must revise: grammar, reading skills, writing skills and spelling.

2. Introduce the effect of an action

There was only one way to succeed: revision!

3. Introduce a quotation

This is what Dickens thought of Victorian factory owners: 'They all suck!'

4. Show time

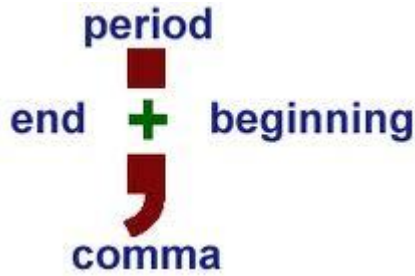
Our rugby match starts at 2:00pm.

5. Show ratios

Pour the milk and water in at 3:1 ratio.



Semi Colon (1)



;

1. These link two simple sentences that are equally important or that you wish to merge.

–Call me tomorrow; I will tell you everything then.

–‘To lose one parent, Mr Worthing, may be regarded as a misfortune; to lose both looks like carelessness.’
Oscar Wilde

Semi Colon (2)

Semi colons can be used to separate items in a list.

Items in lists are usually separated with commas (as in the first example below). However, if the list items themselves contain commas, then semi colons can be used as separators.

Examples:

-I have been to Newcastle, Carlisle and York.
(comma used to separate list items)

-I have been to Newcastle, Carlisle and York in the North; Bristol, Exeter and Portsmouth in the South; and Cromer, Norwich and Lincoln in the East.
(semi colons used to separate the list items as they contain commas)

-You should choose ham, chicken or chargrilled vegetable sandwiches; cups of tea, Bovril or coffee (if you don't mind them lukewarm); or red wine (one of the few options that's drinkable when lukewarm).
(semi colons used to separate the list items as they contain commas and brackets)

Capital Letters

We use these at the beginning of EVERY sentence, for proper nouns and for 'I'.

E.g. Prince Henry's Grammar School,
West Yorkshire, Mrs Sheriff,
Shakespeare, *The Hobbit*, Scotland,
PE, ICT, History...

No excuses for forgetting these!



Today I helped my Uncle Nick in
the shop."



"Today I helped my uncle nick in
the shop."



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