



Behaviour and Safety Policy Addendum – Positive Discipline

September 2021.

This document does not replace the Positive Discipline (PD) procedures outlined in both the Behaviour and Safety Policy and associated guidance. Instead it acts to support staff and students in understanding the appropriate responses to any behaviour which is not in keeping with the additional expectations of the school community in response to the COVID-19 restrictions (see published guidance and Risk assessment).

Staff should consider this document in tandem with the Behaviour and Welfare Guidance 2020.

Students and parents should consider this information as additional to that contained within the Student Planner.

All PD processes of monitoring and communication remain the same. Any written comments (and positive stamps) will be placed in the student planner in a 'COVID safe' way, in line with the current whole school Risk Assessment. An additional code will be used in the planner to indicate that the comment relates to the COVID-19 guidance. Codes will therefore be:

B – behaviour

U – Uniform

E – Equipment

L – Lateness

H – Home learning

C – related to COVID-19 procedures

For Sixth form students breaches of the Covid – 19 guidance would lead to a 'B' code under Standards for learning with a description of the behaviour in the comments section on SIMS.

Any behaviour can be considered against the existing sanctions structure where appropriate and any comments accrued will lead to sanctions in the usual way. This means that a 'C' comment will count towards 5 comments in one week or any tally of comments. Therefore if a 'C' comment in a curriculum area is the third one issued in any half term then a curriculum detention should be set in the usual way. Staff should inform the appropriate Year Manager by email if they have concerns about an individual student's approach to the

Covid 19 expectations. Personal tutors will monitor the comments accrued by their tutees through regular planner checks.

While it is expected that, as always, sanctions be consistently and fairly applied it is also recognised that particularly at the beginning of the academic year mistakes will be made. Staff should be mindful of genuine oversights and errors. It may be appropriate to counsel students in the first instance as to expectations, especially where these expectations are new to the student. However, whenever rules are deliberately breached then sanctions should be applied to the first offence.

If a face covering is worn, it must not contain a slogan, logo, image, or any embellishments (eg badges, decorations affixed etc). If a face covering is confiscated due to the above then a temporary, single use alternative will be offered.

The table below shows the sanction associated with each specific behaviour. Where more than one sanction applies to a behaviour the Year Team will decide the appropriate level of sanction to be applied.

Behaviour	Sanction
Ignoring one – way system (where appropriate)	Written comment
Not engaging in expected hygiene routines eg using hand sanitizer etc	Written comment (unless specifically directed and refusing, see below)
Refusal to follow instructions (including relating to hygiene etc)	Isolation.
Deliberately endangering the safety of others	Comment – Detention – Isolation – Exclusion
Out of bounds (eg wrong area at break/lunch)	Written comment
Misuse/ not wearing of face coverings/safety equipment (where appropriate)*	Comment – detention – isolation

****students who have a medical exemption to wearing a mask should have discussed this with their Year Manager and will be given a laminated card to indicate this.***